

simplicity personified



conference
when you
want, how you
want

talknow™

talknow™ provides you with the most flexible and accessible audio conferencing service available, enabling you to conduct a conference whenever you want, wherever you want without having to make a prior reservation.

When we create your account, you will receive your UK & International dial in numbers and two PIN codes – one for the Chairperson, one for all Participants – which are permanent and good for life. These accounts are active 24 hours a day, 7 days a week, 365 days a year.

You and your colleagues can use these codes over and over again. As the Chairperson, you will be the only conference attendee with the Chairperson code. This serves as a security measure and gives you access to a whole host of unique features empowering you to make every meeting productive, consistent and above all, enjoyable.

talknow™ is ideal for the immediate sharing of your latest breakthrough ideas or for gathering forces for immediate resolution of emergency issues. This service is also perfect for standing conference meetings with sales teams, work groups who routinely collaborate on projects and remote workforces, where all participants can use and reuse security codes day in, day out.

Contact Us

For further information on the whole suite of **Creative Conferencing™** products, please call one of our dedicated sales representatives on **08700 10 33 10** or email us at enquiries@creativeconferencing.com



talknow™

conference control features

talknow™ includes conference calling features that allow you to contact an operator, mute lines or lock the conference. These features – and more – are available using the touch-tone commands noted below.

To access your conference, each party dials your UK conference access number from any touchtone telephone. Callers from outside the UK should dial the +44 international access number or toll-free/local in-country access number as provided by your dedicated account manager.

At the prompt, all parties enter the appropriate Chairperson or Participant PIN code followed by the # key.

Once in the call, the following features are available to the Host and all Participants.

Chairperson commands:

- *0 Request an operator on the call during office hours
- *7 Toggle to mute/unmute all lines but the Chairpersons
- *5 Toggle to lock/unlock your conference
- #1 Request a roll call of all Participants in the call
- #2 Attendee count into the call
- #7 Launch conference recording menu
- #3 Use connectnow™ for host dial-out menu

Participant commands:

- *0 Request an Operator
- *4 Volume Control to equalise the volume of your line with others in the conference
- *6 Toggle to Mute/Unmute own line

simplify

Creative Conferencing™ believes that conferencing should not only change the way you do business – it should improve your business processes by increasing productivity and simplifying your working day. We are dedicated to making you and your organisation present itself in the best possible light by providing crystal clear conferencing solutions that help you maximise every meeting opportunity – anywhere, at any time.